



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, DC 20460

FEB 21 2019

Ms. Emily Berman  
Union of Concerned Scientists  
1825 K St., NW • Suite 800  
Washington, DC 20006-1232

**RE: Freedom of Information Act Request EPA-HQ-2019-003533, Final Response**

Dear Ms. Berman:

1. SUMMARY OF REQUEST

This letter concerns the above-referenced FOIA request, received by the U.S. Environmental Protection Agency (EPA or Agency) on February 15, 2019, in which you requested access to or from David Dunlap or his scheduler about a November 7, 2018 meeting at 5:30-6:00 p.m. between Dunlap, Brittany Bolen, Justin Schwab, and Clint Woods. You requested all communications and documents about setting up this meeting, all notes taken by Mr. Dunlap during the meeting, and any documents or communications following up the meeting.

2. DISPOSITION

There are no responsive records for this request.

3. DESCRIPTION OF RECORDS

There are no responsive records for this request.

4. COST INFORMATION

There is no cost to you for processing this request.

5. FINAL APPEAL RIGHTS AND CONTACT INFORMATION

This letter concludes our response to your request. You may appeal this response by email at [hq.foia@epa.gov](mailto:hq.foia@epa.gov), or by mail to the National Freedom of Information Office, U.S. EPA, 1200 Pennsylvania Avenue, N.W. (2822T), Washington, DC 20460. Only items mailed through the United States Postal Service may be delivered to 1200 Pennsylvania Avenue. If you are submitting your appeal by hand delivery, courier service, or overnight delivery, you must address your correspondence to 1301 Constitution Avenue, N.W., Room 6416J, Washington, DC 20001. Your appeal must be in writing, and it must be received no later than 90 calendar days from the date of this letter. The Agency will not consider appeals *received* after the 90-calendar-day limit.

Appeals received after 5:00 pm Eastern Time will be considered received the next business day. The appeal letter should include the FOIA tracking number listed above. For quickest possible handling, the subject line of your email, the appeal letter, and its envelope, if applicable, should be marked "Freedom of Information Act Appeal." Additionally, you may seek dispute resolution services from EPA's FOIA Public Liaison at [hq.foia@epa.gov](mailto:hq.foia@epa.gov) or (202) 566-1667, or from the Office of Government Information Services (OGIS). You may contact OGIS in any of the following ways: by mail, Office of Government Information Services, National Archives and Records Administration, Room 2510, 8610 Adelphi Road, College Park, MD 20740-6001; email, [ogis@nara.gov](mailto:ogis@nara.gov); telephone, (301) 837-1996 or (877) 684-6448; or fax, (301) 837-0348.

If you have any questions about this response, please contact Rebecca Clausen, 919-541-3002. [clausen.rebecca@epa.gov](mailto:clausen.rebecca@epa.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read 'Stefan Silzer', with a stylized flourish at the end.

Stefan Silzer

Director

Office of Program Accountability  
and Resource Management